



CHONC Pediatric Hospital Crisis Care Continuum Plans

Conventional Care

- **Space:** Usual beds fully utilized
- **Supplies:** Usual or cache/stockpiled
- **Staff:** Usual staff, including called in off duty
- **Level of care:** Usual care

SUPPLIES

- CHONC has identified alternate PPE Suppliers to maintain appropriate supply levels:
 1. **Primary:** McKesson
 2. **Secondary:** Medline
 3. **Alternate:** Grainger
 4. **Secondary Alternate:** HD Supply
- Director of Plant Operations (“DPO”) and Unit Clerk (“UC”) place weekly orders for nursing supplies and other items through McKesson and Medline and try to maintain 2-week supply. DPO and UC conduct weekly audits and oversee duration of stock on hand to ensure facility is maintaining an adequate supply of PPE.
- **Ventilators** – CHONC has a total of 30 maintained ventilators, 17 of which are currently in use. Of these, 24 are 1.5 years old and have been used on patients, while the remaining 6 are new and stored offsite.

STAFFING

- Daily leadership conference call to discuss various issues including staffing needs.
- Maintain normal staffing ratios and requirements.

SPACE

- Use normal licensed patient beds: 27 subacute beds and 4 acute beds.

OPERATIONS

- **Infection Prevention and Control Training for Staff** – IPN and Director of Staff Development (“DSD”) will provide weekly education and training to staff related to CHONC’s infection prevention program and updates on the COVID-19 situation, including updates from CDPH, SCCPHD, and CDC guidelines.
- **Testing** – Subject to Santa Clara Public Health Department (“SCCPHD”) recommendations and CDC Guidelines, CHONC conducts weekly COVID testing for all Health Care Personnel (“HCP”) and patients. Persons Under Investigation are tested twice a week. NEXT Molecular, Biogenesis, and City Health are utilized for COVID-19 testing with PCR. Infection Prevention Nurse (“IPN”) will report positive test to and receives recommendations and guidance from SCCPHD.
- **Isolation and Quarantine of Infected or Exposed Staff** – HCP who have been exposed but subsequently received two negative tests may return to work. HCP who have one negative test but did not get a second may return after 10 days. HCP who have a positive test will be quarantined for a minimum of 10 days if asymptomatic or symptoms have resolved. If symptoms show up days after positive test or linger for longer than 10 days, HCP’s quarantine will be extended, and facility will follow up with SCCPHD. IPN will follow up with HCP for progress of signs and symptoms of COVID-19 and will communicate it to SCCPHD.
- CHONC has developed a **Communication and Resource Support Network** which includes:
 - o Public Health Nurse at the Emergency Operation Center of SCCPHD
 - o CDPH Center for Health Care Quality, San Jose Field Office
 - o Good Samaritan Hospital for medically indicated transfers
 - o Two sister facilities and two nursing registries to assist with staffing
 - o Three laboratories for COVID-19 testing
 - o Four PPE, equipment, and supplies vendors
 - o MHOAC



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Contingency Care

- **Space:** PACU or pre-op beds used, singles conversion to doubles
- **Supplies:** Conserve, adapt, substitute, re-use supplies

- **Staff:** Longer shifts, different staff configurations and supervision
- **Level of care:** Functionally equivalent care, but may be delayed

SUPPLIES

- **Re-Use and Extended Use Practices** – Follow CDC guidance on re-use and extended use of PPE: <https://www.cdc.gov/niosh/topics/hcwcontrols/recommendedguidanceextuse.html>.
- Continue with ordering supplies from vendors identified above
- Obtain PPE from Home Depot and Walmart, and kids' pureed food from Walmart and Amazon.

STAFFING

- Clinical management will focus on patient care, while non-clinical staff will take over management responsibilities
- Change from 8-hour shifts to 12-hour shifts
- Multiple daily leadership conference calls to discuss various issues including staffing needs
- CHONC can utilize staff from the following sister facilities:
 - o **Scribbles & Giggles Day Health**
Address: 13411 Sousa Lane, Saratoga, CA 95070 Phone: (408) 378-9450
 - o **Saratoga Pediatric Subacute ("SPS")**
Address: 13425 Sousa Lane, Saratoga, CA 95070 Phone: (408) 340-1540

SPACE

- Facility has an approved waiver to use O.R. and P.A.C.U. for COVID-19 isolation space, with each room approved for 2 beds.
- **Ventilators** – In addition to the ventilators noted above, the facility has some older ventilators that are not maintained but could be used in an emergency.

OPERATIONS

- **Infection Prevention and Control Training for Staff** – IPN and Director of Staff Development ("DSD") will provide weekly education and training to staff related to CHONC's infection prevention program and updates on the COVID-19 situation, including updates from CDPH, SCCPHD, and CDC guidelines.
- **Testing** – Follow routine testing and isolation plan above. If an HCP tests positive, CHONC will move to Response Driven Testing, where all HCP are tested every 3 days (2x a week). Patients who have been in contact with Person Under Investigation are tested every other day and put in isolation for 10 days.
- Utilize Communication and Resource Support Network mentioned above, as well as **Emergency Call Tree (pg 6)**.
- Primary oversight and review of allocation of critical care resources is done by the Medical Director (or covering physician), Facility Administrator, Director of Nursing, and Charge Nurses. Additionally, there is:
 - o **Triage Team** – On duty Charge Nurse and RT Lead will head up the triage team until Medical Director, Administrator, or Director of Nursing is on-site.
 - o **Dedicated Infection Prevention Nurse/Designee** – Full-time IPN focuses on infection prevention quality control. IPN addresses and improves infection control based on public health advisories (federal and state) and spends adequate time in facility focused on activities based on infection control. There are also two designated back-up IPNs/designees.



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- **Director of Plant Operations** – Dedicated DPO focuses on infection control-related environmental services and cleanliness. DPO and IPN address and improve infection control based on public health advisories (federal and state) focused on activities based on infection control related to housekeeping, laundry, and environmental services.



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Crisis Care

- **Space:** Cot-based care, ICU-level care in stepdown or monitored units
- **Staff:** Significant change in nursing and MD ratios, major changes in clinical responsibilities
- **Supplies:** Rationing of select supplies and therapies
- **Standard of care:** Crisis care, may have to triage medical care and ventilators

SUPPLIES

- Obtain supplies as above and follow CDC guidance on PPE re-use and extended use.
- **MHOAC Resource Requests** – If the stockpile is reduced to 4–8-day supply and more supplies are not immediately available through a vendor, a resource request is made to MHAOC.
- **Ventilators** – In addition to the ventilators noted above, the facility also has older ventilators stored offsite which are currently out of maintenance but could be used in an emergency

STAFFING

- Clinical management will focus on patient care, while non-clinical staff will take over management responsibilities
- Maintain 12-hour shifts
- Multiple daily leadership conference calls to discuss various issues including staffing needs
- Pre-approved waiver to use clinical staff who are not PARS or PALS certified
- Sister facility Scribbles & Giggles Day Health will temporarily shut down operations, and the Director of Operations along with all staff will be shifted to CHONC.
- In addition to sister facilities staff above, augment clinical staff using the following registries, including nurses that are not PARS or PALS certified:
 - o **Nurse Registry**
Address: 125 University Ave. Ste. 260, Palo Alto, CA 94301 Phone: (650) 462-1001
 - o **Maxim Healthcare Services**
Address: 631 River Oaks Parkway, San Jose, CA 95134 Phone: (408) 914-7478

SPACE

- Facility will utilize generator, emergency outlet plugs, and emergency battery-powered lighting as necessary. All unnecessary equipment removed from emergency supply sources.
- In addition to O.R. and P.A.C.U., facility can repurpose the Rehabilitation/Activity Room and Room 26 (which is not currently licensed as a patient room but was designed to be used as such).

OPERATIONS

- Utilize Communication and Resource Support Network mentioned above, as well as **Emergency Call Tree (pg 4)**.
- **Infection Prevention and Control Training for Staff** – IPN and Director of Staff Development (“DSD”) will provide weekly education and training to staff related to CHONC’s infection prevention program and updates on the COVID-19 situation, including updates from CDPH, SCCPHD, and CDC guidelines.
- **Testing** – Follow routine testing plan above. If an HCP tests positive, CHONC will move to Response Driven Testing, where all HCP are tested every 3 days (2x a week). Patients who have been in contact with Person Under Investigation are tested every other day and put in isolation for 10 days.
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- **Director of Plant Operations** – Dedicated DPO focuses on infection control-related environmental services and cleanliness. DPO and IPN address and improve infection control based on public health advisories (federal and state) focused on activities based on infection control related to housekeeping, laundry, and environmental services.



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