



# CHONC Pediatric Hospital Crisis Care Pre-Implementation Checklist

In accordance with AFL 20-91, CHONC has completed a crisis care pre-implementation checklist:

## PPE, SUPPLIES, AND EQUIPMENT

### Ventilators

- CHONC has 30 ventilators, 17 of which are currently in use
  - o 24 EVO ventilators are 1.5 years old and have been used on patients
  - o 6 EVO ventilators are new and stored offsite

### Contract Options for Procuring PPE

- CHONC has identified alternate PPE Suppliers to maintain appropriate supply levels:
  1. **Primary:** McKesson
  2. **Secondary:** Medline
  3. **Alternate:** Grainger
  4. **Secondary Alternate:** HD Supply
- Director of Plant Operations (“DPO”) and Unit Clerk (“UC”) place weekly orders for nursing supplies and other items through McKesson and Medline and try to maintain 2-week supply. DPO and UC conduct weekly audits and oversee duration of stock on hand to ensure facility is maintaining an adequate supply of PPE.

### MHOAC Resource Requests

- If the stockpile is reduced to 4–8-day supply and more supplies are not immediately available through a vendor, a resource request is made to MHAOC.
- CHONC has made resource requests to MHOAC in the past.

### Re-Use and Extended Use Practices

- CHONC follows CDC guidance on re-use and extended use of PPE. Current guidance is found at <https://www.cdc.gov/niosh/topics/hcwcontrols/recommendedguidanceextuse.html>.

## SPACE (INTERNAL AND EXTERNAL)

### Maximal Expansion of Surge Spaces

- The Operating Room and P.A.C.U. have been approved to be used as COVID-19 isolation areas. Each room can accommodate 2 beds.

### Potential Non-Patient Care Spaces That Can Be Repurposed

- Rehabilitation/Activity Room could be repurposed if necessary
- Room 36 is not currently licensed as a patient care room but could be repurposed if necessary



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## STAFF

### Testing

- Subject to Santa Clara Public Health Department (“SCCPHD”) recommendations and CDC Guidelines, CHONC conducts weekly COVID testing for all Health Care Personnel (“HCP”).
- NEXT Molecular, Biogenesis, and City Health are utilized for COVID-19 testing with PCR.
- If a HCP tests positive, CHONC will move to Response Driven Testing, where all HCP are tested every 3 days.
- Infection Prevention Nurse (“IPN”) will reports positive test to and receives recommendations and guidance from SCCPHD.

### Isolation and Quarantine of Infected or Exposed Staff

- HCP who have been exposed or who have positive test will be quarantined for a minimum of 10 days if asymptomatic or symptoms have resolved.
- If symptoms show up days after positive test or linger for longer than 10 days, HCP’s quarantine will be extended, and facility will follow up with SCCPHD.
- IPN will follow up with HCP for progress of signs and symptoms of COVID-19 and will communicate it to SCCPHD.
- Following quarantine, HCP must test negative before returning to work.

### Resources to Augment Staffing

- CHONC can utilize staff from the following sister facilities:
  - o **Scribbles & Giggles Day Health**  
Address: 13411 Sousa Lane, Saratoga, CA 95070 Phone: (408) 378-9450
  - o **Saratoga Pediatric Subacute (“SPS”)**  
Address: 13425 Sousa Lane, Saratoga, CA 95070 Phone: (408) 340-1540
- CHONC can also utilize staff from the following registries:
  - o **Nurse Registry**  
Address: 125 University Ave. Ste. 260, Palo Alto, CA 94301 Phone: (650) 462-1001
  - o **Maxim Healthcare Services**  
Address: 631 River Oaks Parkway, San Jose, CA 95134 Phone: (408) 914-7478
- Management has calls multiple times each day to ensure there is sufficient staffing

### Staffing Waivers

- At this time, CHONC has not submitted any staffing waivers. However, should the facility enter a crisis care situation or have other concerns about meeting the regulatory minimum required hours, it will do so.



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## OPERATIONS

### Defined Indicators and Triggers

- CHONC's Acute Mitigation Plan (12/14/20) details numerous indicators and triggers, along with corresponding procedures, response plans, delegation of responsibilities, and resources.

### Oversight and Review of Allocation of Critical Care Resources

- Primary oversight and review of allocation of critical care resources is done by the Medical Director (or covering physician), Facility Administrator, Director of Nursing, and Charge Nurses. Additionally, there are:
  - o **Dedicated Infection Prevention Nurse/Designee** – Full-time IPN focuses on infection prevention quality control. IPN addresses and improves infection control based on public health advisories (federal and state) and spends adequate time in facility focused on activities based on infection control. There are also two designated back-up IPNs/designees.
  - o **Director of Plant Operations** – Dedicated DPO focuses on infection control-related environmental services and cleanliness. DPO and IPN address and improve infection control based on public health advisories (federal and state) focused on activities based on infection control related to housekeeping, laundry, and environmental services.

### Training

- **Infection Prevention and Control Training for Staff** – IPN and Director of Staff Development ("DSD") will provide weekly education and training to staff related to CHONC's infection prevention program and updates on the COVID-19 situation, including updates from CDPH, SCCPHD, and CDC guidelines.

### Communication and Resource Support Network

- CHONC has developed a communication and resource support network which includes:
  - o Public Health Nurse at the Emergency Operation Center of SCCPHD
  - o CDPH Center for Health Care Quality, San Jose Field Office
  - o Good Samaritan Hospital for medically indicated transfers
  - o Two sister facilities and two nursing registries to assist with staffing
  - o Three laboratories for COVID-19 testing
  - o Four PPE, equipment, and supplies vendors
  - o MHOAC

Additional information can be found in CHONC's Acute Mitigation Plan (12/14/20).